

Wednesday 4th April 2018

West Melton School Cross Country



Dear Parents/Caregivers,

Our School Cross Country is scheduled for Tuesday 8th May, the **second week** in Term 2 (pp Mon 14th May, ppp Tue 15th May).

It will be run through Preston Downs Sub Division. The entrance will be through Laird Place. This is a small cul-de-sac so please park at the school grounds or on Weedons Ross Road and walk through Laird Place to the start of the cross country.

The NE – Y2 Team will be leaving school at approximately 9:30am to start the first event at 10am sharp. The Y4 - 8 Team will walk to the event at 11:20am for a 12pm start. These times are approximate and could change depending on circumstances. Race starting times are as follows:

- NE – Y3 Children 10 – 11:30am.
- Y4 - 8 Children 12 – 2:30pm.
- *If possible, there will be a short break for helpers from 11:30am – 12pm.*

We will have parents stationed around each course according to times/races.

If the event is postponed we will make the decision in the morning before school and any postponements will be on the whiteboard at the front office on the morning, sent as a school-wide email and posted on our school Facebook page which is linked to our school website.

To ensure the events run smoothly children will be expected to remain in the supervised area at all times when they are not involved in their race. Children will be marshalled for their race and are to return to the supervised area after they have competed.

Please note that **ALL** children will return to school with staff at the completion of the races. For students travelling home with parents (at the end of the day) if they normally travel by bus, please inform the office so bus rosters can be noted accordingly.

It is important that each child brings warm clothing (school sweat-shirt/polar fleece) which can be put on after they have completed their run and a drink bottle.

We will need volunteers to marshal around the course. If you can help with this, please complete the form attached and return it to the school office or emailing Rita Spadoni on rita.spadoni@westmelton.school.nz by **Monday 9th April 2018**.

Thank you.

Kind regards,

Nicole Allchurch
nicole.allchurch@westmelton.school.nz

West Melton School Cross Country
Please ONLY return if you are available by MONDAY 9th April 2018

I can help at the School Cross Country on **Tuesday 8th May**. YES/NO (Please circle)

I can help on the postponement on **Monday 14th May**. YES/NO (Please circle)

I can help on the postponement on **Tuesday 15th May**. YES/NO (Please circle)

Times available: (Please indicate)

- Set Up 8 – 9:30am (trailer, cones around course, cone off road)
- 10am – 11:30am marshal (**NE – Y3**)
- 12 – 2:30pm marshal (**Y4 - 8**)
- 2.30pm onwards pack up
- All Day

Parent name: _____ Date: _____

Child's name: _____ Year Level: _____